



Ref: TCS/128-2018, Date: 30 August 2018

## ESCAP/WMO TYPHOON COMMITTEE 13<sup>th</sup> Integrated Workshop

### INVITATION

### *“Technological innovation for typhoon related forecasting and disaster risk reduction”*

**05-09 November 2018  
Chiang Mai, Thailand**

**To: Directors of National Meteorological and Hydrological Services and National Disaster Risk  
Management Agencies of Typhoon Committee Members**

Dear Sir/Madam,

The ESCAP/WMO Typhoon Committee (TC) at its 50<sup>th</sup> Session decided to convene the 13<sup>th</sup> Integrated Workshop (13<sup>th</sup> IWS) in 2018. With the kind offer of the Thai Meteorological Department (TMD) and based on the hosting mechanism for Integrated Workshop, the 13<sup>th</sup> IWS will be held in Holiday Inn Chiang Mai, Thailand, from 05 to 09 November 2018. Following the consultation with the Advisory Working Group (AWG) and the TC Chairs, it was decided to adopt “Technological Innovation for Typhoon related Forecasting and Disaster Risk Reduction” as the theme of the 13th IWS.

IWS is an annual event for TC Members to review TC activities and work progress through the Advisory Working Group (AWG) and the three TC Working Groups (WGs) on Meteorology, Hydrology and Disaster Risk Reduction (DRR), and to make work-plans for the coming year. As well the new Strategic Plan for 2017-2021 updates will be discussed between WGs.

Expert speakers will be invited to present keynote lectures on the first day of the 13th IWS. Your consideration of nominating expert speakers for this theme, and other topics to be proposed by the Working Groups, will be much appreciated. List of speakers will be provided in the updated tentative programme in due course.

In this connection, I would like to invite your nomination of AWG members and focal points/representatives of WGs to attend the captioned event. Participants from Members other than AWG members are only required to attend the Workshop from Day 1 to Day 4 (05 – 08 November 2018) while AWG members would also be expected to attend a post-event AWG meeting on 09 November. TC will consider providing funding support through the Typhoon Committee Trust Fund (TCTF) for the attendance of participants (1 participant from each Member at each Working Group, including TRCG) who are actively involved in the work of AWG, the three WGs, and TRCG covering passages to and from Chiang Mai, Thailand (air passages travelling on economy class and the most direct route) and daily subsistence allowances (DSA) for the period of their stay for attending the Workshop. Considering the funding constraints, Members are encouraged to make arrangement for own funding for the nominated participants. Based on the information on the hotel rates



provided by TMD, the DSA amount will be fixed at **US\$110** per day for the supported participants. Members may also wish to sponsor the attendance of additional participants through their own funding.

The Attendance Form should be completed online at: <https://www.tmd.go.th/IWS13/>. In case of Online Registration cannot be processed, participants should complete the **Attendance Form** (Appendix A), and return it to the Local Organizing Committee by email or fax, with CC to TCS ([info@typhooncommittee.org](mailto:info@typhooncommittee.org)/[denise@typhooncommittee.org](mailto:denise@typhooncommittee.org))

The Nomination form should be completed and returned to TCS (+853 88010530 or E-mail: [info@typhooncommittee.org](mailto:info@typhooncommittee.org)), on or before **05 October 2018**. Please also kindly indicate in the Nomination Form, each nominated participant whether funding support by TCTF is required and duly signed and stamped by your government official as well to fill the **Annex III** requesting TCTF financial support.

An outline of the *Information Note for Participants*, *Nomination Form* and *TCTF Form* are attached in **Annex I, II and III**, respectively for your reference. Further information and documents in relation to the 13th IWS will soon be made available at the TC website (<http://www.typhooncommittee.org/13IWS/index13IWS.html>). Should there be any questions related to the organization of the 13th IWS, please contact Ms. Denise Lau ([denise@typhooncommittee.org](mailto:denise@typhooncommittee.org) / [info@typhooncommittee.org](mailto:info@typhooncommittee.org)) or the Local Organizing Committee of Thailand (Ms. Pailin Sangkhao/[pailin.s@tmd.mail.go.th](mailto:pailin.s@tmd.mail.go.th))

As a reminder, **Members Annual Reports** will also be presented in the 13th IWS.

Your early response and nomination are highly appreciated.

Yours sincerely,

Yu Jixin  
Secretary of Typhoon Committee

**Encl: Annexes I to III**

Cc: Mr. Le Cong Thanh, Chairperson of Typhoon Committee  
Mr. Yu Yong, Vice-Chairperson of TC  
Mr. Raymond Tanabe, Chair of AWG  
AWG members  
Mr. Sanjay Kumar Srivastava, DRR Section ICT and DRR Division of ESCAP  
Mr. Taoyong Peng, Chief of WMO Tropical Cyclone Programme